

Dubuque County  
Recorder

# FY24 Budget Presentation

January 25, 2023



# What does the Records office do?



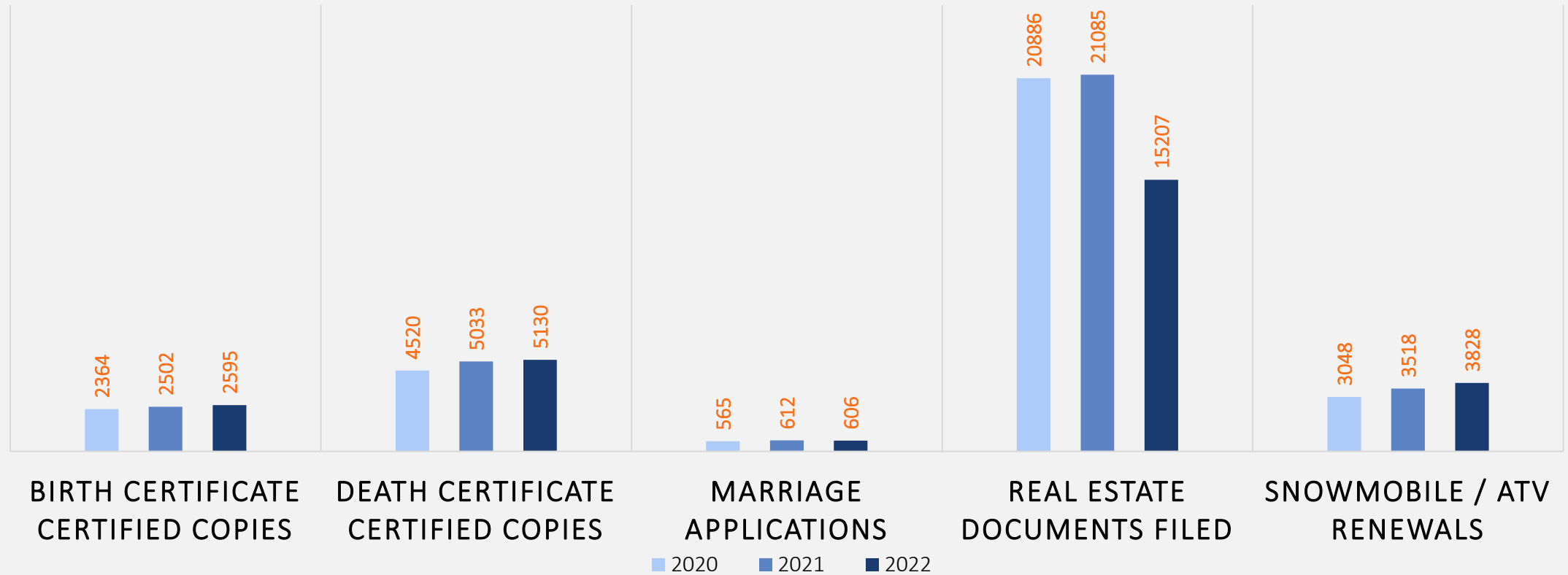
- The Recorder's office processes and records various types of documents including:
- Birth, Death and Marriage Certificates
- Military Service Records
- ATV, Boat and Snowmobile Registrations
- Real Estate Information



Three Year  
Review

Let's dive in

# Three Year Review



# Recorder Staff Members

**Karol**

First Deputy  
25 years



**Andrea**

Deputy Recorder  
24 years

**Becky**

Recorder's Clerk  
25 years

**Keisha**

Recorder's Clerk  
1 year

**Alan**

Recorder's Clerk  
1 year



Our staff members represent years of county wide experience as well as fresh perspectives. With two deputies and 3 clerks, we are well positioned to continue the high level of service that residents demand and deserve.

# FY24 Budget



## No capital improvements requests

- FY24 budget features minor reductions in operating expenses
- Focus on expanding services while controlling costs
- Emphasis on training of new staff members

## Two personnel improvements

- Creation of Recorder's Clerk I
- Creation of Recorder's Clerk II
- No longer in bargaining unit
- Wage improvements competitive with other administrative positions

# Thank You



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