



**RESOLUTION NO. 021**

WHEREAS, The Code of Iowa gives Dubuque County Board of Supervisors regulatory power over all county right of way; and

WHEREAS, Dubuque County has encountered instances of mailboxes being too close to the traveled portion of the roadway; and

WHEREAS, mailboxes should be located as to not interfere with maintenance operations and also meet the U.S. Postal requirements; and

WHEREAS, this resolution nullifies Resolution 08-161 and 14-064.

THEREFORE BE IT RESOLVED that all future mailboxes or repaired mailboxes located on county roadways shall be installed with the outside front of the closed box being on a perpendicular line with the edge of the shoulder of the roadway, or face of the curb, and from thirty-six inches (36") to forty-two inches (42") above the surface of the roadway, as per attached diagram, the supporting post shall be on the foreslope of the road or behind the curb line but no closer than two feet (2') to the shoulder. Mailboxes and the materials supporting them shall not be stronger than a four inch by four inch (4"x4") wood post unless a breakaway feature is utilized. Dubuque County assumes no liability for damage to mailboxes that are incorrectly installed and/or as a result of snow removal operations unless such action can be determined to be malicious or by direct contact with a plow or wing blade. If it is determined that a mailbox or support post was damaged by a plow or wing, Dubuque County will only pay for damage claims to a mailbox one time, unless it can be proven that the mailbox was installed to Dubuque County specifications as attached. Reimbursement of materials for a mailbox (not in excess of \$30.00) and/or post (not in excess of \$40.00) shall be for actual amount submitted on receipts, but not in excess of a grand total of \$70.00.

Adopted this 17<sup>th</sup> day of January, 2023.

*Harley V. Pothoff*  
Harley V. Pothoff (Jan 18, 2023 09:25 CST)

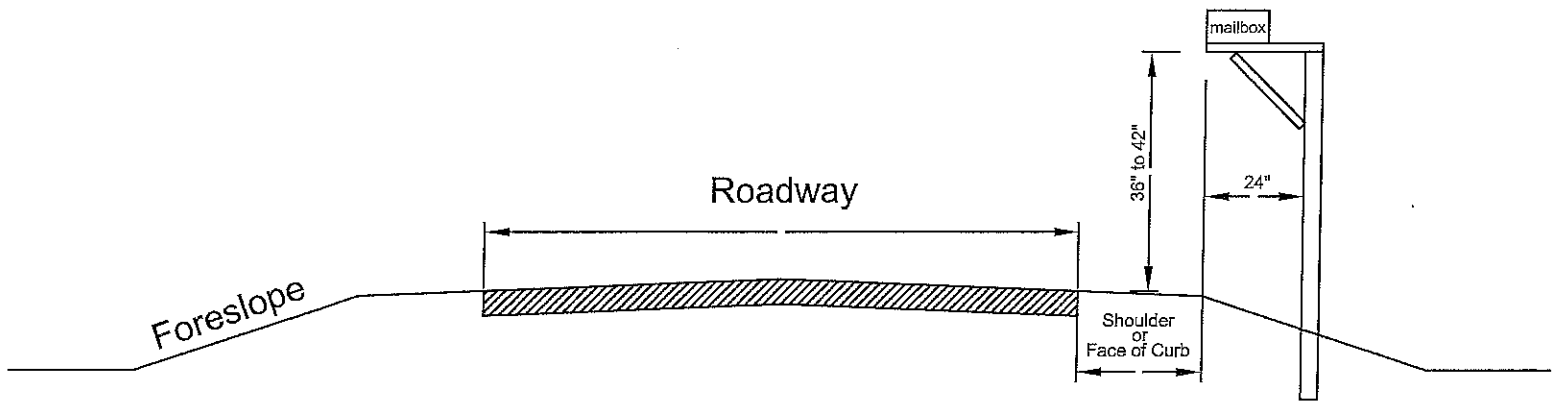
Harley V Pothoff, Chair  
Dubuque County Board of Supervisors

ATTEST:

*Kevin Dragotto*  
Kevin Dragotto (Jan 18, 2023 09:32 CST)

Kevin Dragotto, Dubuque County Auditor

REGULATIONS GOVERNING PLACEMENT OF U.S. MAILBOX ON SECONDARY ROADS IN DUBUQUE COUNTY, IOWA



1. Front of mailbox, when closed, shall not extend beyond the shoulder line of the road, or face of curb.
2. Supporting post shall be on foreslope of road, but no closer than 24 inches to the shoulder line.
3. Dubuque County assumes no liability for damage to mailboxes that are incorrectly installed and/or as a result of snow removal operations unless such action can be determined to be malicious or by direct contact with a plow or blade. As of March 10, 2014, Dubuque County will only pay for damage claims to a mailbox one time, unless it can be proven that the mailbox was installed to Dubuque County specifications listed here.
4. Mailboxes and the materials supporting them shall not be made of materials stronger or harder than a 4"x4" wooden post. Objects stronger than a 4"x4" wooden post are considered obstructions by Iowa Code and shall not be placed in the right-of-way.